



HIGHLAND 4x4 RESPONSE GROUP MEMBERSHIP APPLICATION

HIGHLAND 4x4 RESPONSE
CLUNY COTTAGE
23 HILL STREET
ALNESS
ROSS-SHIRE
IV17 0QL

APPLICANT INFORMATION

FULL NAME:		
DATE OF BIRTH:	NI NUMBER:	PHONE:
CURRENT ADDRESS:		
CITY/TOWN:	COUNTY:	POSTAL CODE:
PERSONAL E-MAIL:		

EMPLOYMENT INFORMATION

CURRENT EMPLOYER:		
EMPLOYER ADDRESS:		
PHONE:	E-MAIL:	
CITY/TOWN:	COUNTY:	POSTAL CODE:

EMERGENCY CONTACT

NAME OF A RELATIVE NOT RESIDING WITH YOU:		
ADDRESS:		PHONE:
CITY/TOWN:	COUNTY:	POSTAL CODE:
RELATIONSHIP:		

SPOUSE INFORMATION IF JOINT MEMBERSHIP

FULL NAME:		
DATE OF BIRTH:	NI NUMBER:	PHONE:
CURRENT ADDRESS:		
CITY/TOWN:	COUNTY:	POSTAL CODE:
PERSONAL E-MAIL:		

SPOUSE EMPLOYMENT INFORMATION

CURRENT EMPLOYER:		
EMPLOYER ADDRESS:		
PHONE:	E-MAIL:	
CITY/TOWN:	COUNTY:	POSTAL CODE:

PERSONAL PROTECTIVE CLOTHING

JACKET SIZE	S	<input type="checkbox"/>	M	<input type="checkbox"/>	L	<input type="checkbox"/>	XL	<input type="checkbox"/>	XXL	<input type="checkbox"/>	XXXL	<input type="checkbox"/>	
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CALLOUT AVAILABILITY

		NOTES / OTHER
MONDAY	FULL DAY <input type="checkbox"/> AM ONLY <input type="checkbox"/> PM ONLY <input type="checkbox"/> OVERTIME <input type="checkbox"/>	
TUESDAY	FULL DAY <input type="checkbox"/> AM ONLY <input type="checkbox"/> PM ONLY <input type="checkbox"/> OVERTIME <input type="checkbox"/>	
WEDNESDAY	FULL DAY <input type="checkbox"/> AM ONLY <input type="checkbox"/> PM ONLY <input type="checkbox"/> OVERTIME <input type="checkbox"/>	
THURSDAY	FULL DAY <input type="checkbox"/> AM ONLY <input type="checkbox"/> PM ONLY <input type="checkbox"/> OVERTIME <input type="checkbox"/>	
FRIDAY	FULL DAY <input type="checkbox"/> AM ONLY <input type="checkbox"/> PM ONLY <input type="checkbox"/> OVERTIME <input type="checkbox"/>	
SATURDAY	FULL DAY <input type="checkbox"/> AM ONLY <input type="checkbox"/> PM ONLY <input type="checkbox"/> OVERTIME <input type="checkbox"/>	
SUNDAY	FULL DAY <input type="checkbox"/> AM ONLY <input type="checkbox"/> PM ONLY <input type="checkbox"/> OVERTIME <input type="checkbox"/>	

VEHICLE DETAILS

MAKE:	MODEL:
REGISTRATION NO:	

NOTES:

VEHICLE / EQUIPMENT DETAILS	SOFT TOP	<input type="checkbox"/>	No: DOORS	THREE	<input type="checkbox"/>	FOUR	<input type="checkbox"/>	FIVE	<input type="checkbox"/>	
	HARD TOP	<input type="checkbox"/>	TOWING	NONE	<input type="checkbox"/>	BALL	<input type="checkbox"/>	PIN	<input type="checkbox"/>	BALL & PIN <input type="checkbox"/> NATO <input type="checkbox"/>
	PICKUP	<input type="checkbox"/>	TYRES	ROAD	<input type="checkbox"/>	ALL TERRAIN	<input type="checkbox"/>	MUD	<input type="checkbox"/>	
	ESTATE	<input type="checkbox"/>	WINCH	NONE	<input type="checkbox"/>	FRONT	<input type="checkbox"/>	BACK	<input type="checkbox"/>	BOTH <input type="checkbox"/> HAND <input type="checkbox"/>
	ROOF RACK	<input type="checkbox"/>	WADING	FACTORY	<input type="checkbox"/>	RAISED	<input type="checkbox"/>	SNORKEL	<input type="checkbox"/>	
	WAFFLES	<input type="checkbox"/>	COMMS	CB RADIO	<input type="checkbox"/>	PMR	<input type="checkbox"/>	AMATEUR	<input type="checkbox"/>	
	HI-LIFT	<input type="checkbox"/>	SAFETY	FIRE EXT	<input type="checkbox"/>	FIRST AID KIT	<input type="checkbox"/>	STRETCHER	<input type="checkbox"/>	
	AIR JACK	<input type="checkbox"/>	NAVIGATION	SAT NAV	<input type="checkbox"/>	GPS	<input type="checkbox"/>			
	GROUND ANCHOR	<input type="checkbox"/>	TOOLS	NONE	<input type="checkbox"/>	BASIC	<input type="checkbox"/>	COMPREHENSIVE	<input type="checkbox"/>	
	SHACKLES	<input type="checkbox"/>	FUEL TYPE	PETROL	<input type="checkbox"/>	DIESEL	<input type="checkbox"/>	LPG	<input type="checkbox"/>	OTHER :
	SNATCH BLOCK	<input type="checkbox"/>	4 WHEEL DRIVE TYPE		<input type="checkbox"/>	PERMANENT	<input type="checkbox"/>	SELECTIVE	<input type="checkbox"/>	
	SHOVEL	<input type="checkbox"/>	ELECTRIC EARTH		<input type="checkbox"/>	POSITIVE	<input type="checkbox"/>	NEGATIVE	<input type="checkbox"/>	

SIGNATURES

Signature of applicant:	Date:
Signature of spouse <i>(only if for a joint membership)</i> :	Date:

Members of Highland 4x4 Response will:

1. Only operate vehicles that are road legal, taxed, insured and if necessary MOT tested at all times when operating under the control of Highland 4x4 Response.
2. Agree to keep their vehicles in good physical and mechanical condition when operating under the control of Highland 4x4 Response.
3. Agree to wear any items of uniform and/or personal protective equipment supplied when operating under the control of Highland 4x4 Response.
4. Only represent themselves as members of Highland 4x4 Response when called out on behalf of the group or when participating in official group activities.
5. Comply with all relevant legislation when operating under the control of Highland 4x4 Response. Membership does not give any excuse to fail to comply with the law.
6. Agree to follow the instructions of the group controller when deployed to an incident or those of an authorised officer of a Local Authority or the Emergency Services.
7. Only attend an emergency incident when called out by a properly authorised group coordinator. Members must not attend an incident without having notified their intention to the group coordinator.
8. Not represent themselves as members of the Emergency Services nor must their vehicles be represented as emergency vehicles.
9. Notify the group if at any time they are convicted of a motoring offence or other criminal offence.
10. Notify the group of any change of vehicle.
11. Agree to be subject to a Criminal Records Bureau (CRB) check.
12. Agree to their details being shared with other members of the group and the National Charity, relevant Local Authorities and the Emergency Services. Details will not be shared with third parties.
13. Agree to pay annual subscription promptly when requested. The committee will determine annual subscriptions each year. Audited accounts will be presented at the annual general meeting.
14. No member of the highland 4x4 response team will bring the organisation into disrepute.

Using vehicles on unsurfaced roads (Green Roads or lanes) is an emotive subject. There are some organisations that would like to see recreational motor vehicles confined to major surfaced roads. Highland 4x4 Response believes that all users of the countryside can enjoy their pastime without upsetting others - so long as we all exercise a little care and consideration. This Code of Conduct is intended to help us all gain the most from our activities and to protect our future access to the countryside.

- (1) Use only vehicular rights of way; not all green lanes have vehicle rights.
- (2) Keep to the defined track. Detour only to pass immovable obstructions. Report any obstructions (including low branches) to the highway authority. If the route is not obvious on the ground, ask locally, or check on the maps held at the Highway Authority offices.
- (3) Travel at a quite and unobtrusive pace, and when travelling in groups keep to a small number.
- (4) Ensure your vehicle and yourself are fully road legal. Green lanes are subject to the same laws as surfaced roads. There is no public right to drive on common land, moorland, sand dunes or beaches.
- (5) Pay attention to "The FOUR Ws"
 1. **Weather:** Do not travel on green lanes when they risk being damaged beyond a point of natural recovery when the weather improves.
 2. **Weight:** Do not use lanes which may be seriously damaged by the wheel pressure applied by your vehicle. Highlands 4x4 Response does not support the use of vehicles over 3.5 tons on unsurfaced roads.
 3. **Width:** Do not use lanes which are too narrow for your vehicle
 4. **Winches:** Use only when unavoidable and take great care not to damage trees, walls, etc. whilst recovering.
- (6) Respect the life of the countryside. Be courteous to all other users, and take great care when passing horses. Be prepared to stop your engine if needed. Always fasten gates and take care near livestock.
- (7) Remember that wildlife faces many threats and green lanes can be valuable habitats. Take special care in the spring and early summer

This Code of Conduct has been developed by HIGHLANDS 4X4 RESPONSE to ensure that all its members act responsibly and project a professional and expert image when attending an incident or acting on behalf of a user service. All members must:

- 1) Ensure that their vehicle is road-legal at all times whilst driving on behalf of HIGHLANDS 4X4 RESPONSE and that their vehicle insurance fully covers them and any third party whilst driving on behalf of HIGHLANDS 4X4 RESPONSE.
- 2) Comply with the HIGHLANDS 4X4 RESPONSE Code of Conduct when travelling on unsurfaced roads.
- 3) Ensure that they are fully conversant with the limitations of their vehicles and are competent in its handling before taking the vehicle away from surfaced roads.
- 4) Ensure that they are fully conversant with the limitation of any equipment carried in their vehicle and competent in its use prior to operation.
- 5) Drive within their capabilities and do not take any unnecessary risks.
- 6) Ensure that they wear HIGHLANDS 4X4 RESPONSE. Hi-viz waistcoat and carry their identity card and wear it whilst driving on behalf of HIGHLANDS 4X4 RESPONSE.
- 7) Ensure that they carry a minimum level of equipment, which must include a notebook, & pencil, torch, a first aid kit, a shovel and a recovery/tow rope of sufficient strength to recover their vehicle.
- 8) Ensure that they carry sufficient fuel prior to attending an incident, especially at night.
- 9) Remember that they are responsible for their own vehicle and the personnel within it. REGARDLESS of instructions from third parties the driver has ultimate responsibility to judge their capabilities and the limitations of their vehicle. The driver has the right to refuse to take their vehicle into a situation for which they do not feel safe. They must, however, follow the instructions of a Police officer if told to move due to the requirements of legislation.
- 10) Follow the instructions of the Team Leader appointed by the Controller.
- 11) Inform the Controller if they are unable to attend an incident or if the User Service requires additional assistance.
- 12) Ensure that they do not pass any information/photographs, regarding an incident, to any third party without obtaining permission from the user service and committee of HIGHLANDS 4X4 RESPONSE.
- 13) Remember that they are representing whilst attending incidents and must ensure that their actions project a professional and expert image at all times.

I/we have read and understood all above rules and regulations set out by Highland 4x4 Response and agree to abide by them, with the understanding that any breach off above rules will lead to disciplinary by the committee with possible expulsion from Highland 4x4 response.

Signed _____

Date _____

FOR OFFICE USE

MEMBERSHIP FEE	<input type="checkbox"/>	PHOTOGRAPH	<input type="checkbox"/>	VETTING FORM	<input type="checkbox"/>	SMS / TEXT	<input type="checkbox"/>
HIVIZ JACKET	<input type="checkbox"/>	VEHICLE STICKERS	<input type="checkbox"/>	ID CARD	<input type="checkbox"/>		